

**Central Lancaster High School**  
**Governors' Committee Terms of Reference**

<b>Committee</b>	<b>Learning and Standards</b>
<b>Membership</b>	<p>The membership of the committee shall be reviewed annually by the governing body.  The committee will elect a chair from within its own membership.  The committee will invite non-voting participants, as associate members, to attend meetings as and when required, in particular the Senior Leadership Team, who are also welcome as observers.  Governors who are not members of the committee are also welcome to attend meetings as observers.</p>
<b>Quorum</b>	The quorum shall be three governors
<b>Meetings</b>	<p>The clerk to the committee shall be responsible for convening meetings. Procedures of any meetings held must be minuted and these minutes presented at the next meeting of the governing body.  The committee shall meet at least once per term and otherwise as required.</p>
<b>Responsibilities</b>	<p>The committee's focus shall be the strategic aim and purpose of curriculum planning rather than day-to-day management.</p> <p><b>Aims with regard to the Curriculum:</b></p> <ol style="list-style-type: none"> <li>1) to take a strategic view of planning to deliver the best support for all students and contribute to the School Progress Plan, where appropriate, for new initiatives;</li> <li>2) to ensure that the curriculum meets the statutory requirements and undertake reviews as necessary;</li> <li>3) to approve and review every second year, the key policies on Teaching for Learning, Behaviour</li> </ol>

- for Learning and Assessment for Learning, monitoring their impact on student learning;
- 4) to **monitor the effectiveness of curriculum delivery through** regular reports from the headteacher and other senior leaders as appropriate on the **quality of teaching across individual curriculum areas;**
  - 5) to receive reports on the school's specialisms;
  - 6) **to receive reports on sixth form provision.**

**Aims with regard to Standards:**

- 1) to approve targets set for whole-school and specific categories of student performance and to monitor pupil progress towards their achievement;
- 2) to ensure support is available to all students at all levels, including all categories of Special Educational Needs and Able, Gifted and Talented;
- 3) to receive reports from the Senior Leadership Team and nominated governors to ensure that analysis of attainment across all student groups, including FSM, gender, ethnicity and SEND is undertaken;
- 4) to undertake an active role of challenge and support to contribute to school improvement through the School Self-Evaluation Progress cycle, including annual review of key data through FFT and Raiseonline and 'student conversations' through Governors' Reviews;
- 5) to monitor and review the impact and **delivery of action plans connected with specialisms;**
- 6) to ensure that arrangements are in place for the monitoring and improvement of teaching and learning, including the performance management and continued professional development of teaching and support staff, as well as pupil tracking and target-setting.
- 7) to ensure robust procedures monitor standards of behaviour and attendance.